



Lake Wenatchee Water District

16621 Brown Road, Leavenworth WA 98826 509-679-1353

Request for Public Records

Requestor Information

Name _____ Date: _____

Address _____

Phone/email _____

Title of Records (if known): _____ Date of Records (if known): _____

Please describe the records you are requesting and any additional information that will assist us in locating this information for you as quickly as possible. Failure to provide information sufficient to identify the records may cause delay.

I certify that any lists of individuals obtained through this request for public records will not be used for commercial purposes, per RCW 42.56.070(9).

Signature *Date*

Staff Use Only

Date Received: _____ Approved (Y/N) _____

Clerk Signature *Date*

Completed

Date: _____