



# Lake Wenatchee Water District

PO Box 2813, Leavenworth WA 98826 509-679-1353

## Request for Public Records

### Requestor Information

Name \_\_\_\_\_ Date: \_\_\_\_\_

Address \_\_\_\_\_

Phone/email \_\_\_\_\_

Title of Records (if known): \_\_\_\_\_ Date of Records (if known): \_\_\_\_\_

Please describe the records you are requesting and any additional information that will assist us in locating this information for you as quickly as possible. Failure to provide information sufficient to identify the records may cause delay.

I certify that any lists of individuals obtained through this request for public records will not be used for commercial purposes, per RCW 42.56.070(9).

\_\_\_\_\_  
*Signature* *Date*

### Staff Use Only

Date Received: \_\_\_\_\_ Approved (Y/N) \_\_\_\_\_

\_\_\_\_\_  
*Clerk Signature* *Date*

### Completed

Date: \_\_\_\_\_